

ERN GENTURIS CPMS Newsletter

Issue 1 (May 2021)

Hello CPMS users,

The use of CPMS is very important to our ERN. Hopefully, the information in this newsletter is useful to you and will **stimulate you to upload patients, and to organize panels and meetings.**

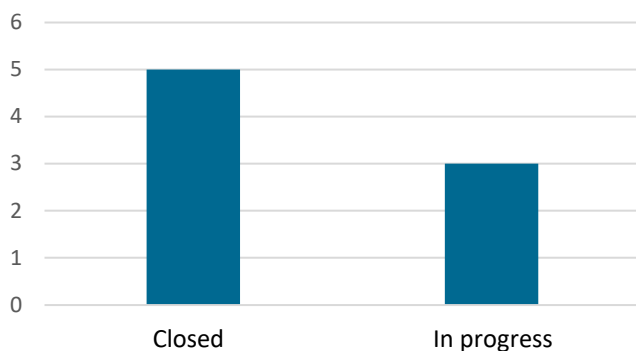
The use of CPMS:

We all agreed to upload at least 2 patients per year into the CPMS. Please do not wait with this till the end of the year, but start now.

Not sure how to do so?

Please see the checklist on the right!

Number of panels in 2021 so far



**Please start uploading patients as
>45 panels should be held in 2021**

When?

Recurring meetings

- TG: neurofibromatosis recurring meeting
- TGs: HBOC, Lynch/polyposis and rare genturis recurring meeting

Every first and third Friday of the month from 13:30 - 14:30 CEST.

How to:

Checklist uploading a patient and schedule a meeting

1. Enrol a patient
2. Create a patient panel
 - i. Fill out the consultation request
3. Go to the tab "Members" to invite members to the panel
 - i. Invite a maximum of 10 persons
 - ii. **Manually set the "invite" to "accepted"**
4. Schedule a meeting (tab Meetings)
 - i. Fill in the requested information
 - ii. Choose an available timeslot in one of the two ERN recurring meetings and click on the button "schedule meeting"
 - iii. Go to the meeting details screen, click on the tab participants and **invite your panel members to the meeting.**

Upload the patient, start the panel and schedule the meeting at least 1 week prior to the meeting date to give participants time to respond to the meeting invite and prepare for the meeting

Help needed?

If you have any comments, suggestions, questions, or requests for CPMS support, please do not hesitate to contact

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